

Meeting Date: November 19, 2025

Members Present: Alex Brooks, Bruce Degner (Chairperson), Shane Hart, Sean Heaslip, Kevin Hollis (v), Kevin Hrobsky, Matt Kanters, Sam LaMuro (Co-Chairperson), Elizabeth McGeary(V), Tracy Neuhauser

Other Attendees: Danielle Thompson (v), Michael Luckey (v)

1. **Call to Order:** Bruce Degner calls the meeting to order at 1:03 pm.
2. Quorum is **not** met and roll call is taken.
3. In compliance with the open meetings law.
4. **Review of the Agenda**—Chair Degner reviews the agenda with those present and states there will be no motions taken due to the lack of a quorum.
5. **Public Comment:** None
6. **Discussion on August 20, meeting minutes.** These minutes will be voted on at the next meeting in February 2026.
7. **Communications.** – None
8. **Spill Report Updates**—Tracy Neuhauser provides updates spills.
9. **Fire Department updates from Chief Ron Wegner:** Chief Wegner is not present and no communications have been received.
10. **Status of 2025 Off-Site Plans:** Tracy Neuhauser discusses the status of the 2025 off-site plans. There are two plans remaining to be submitted to the State.
11. **Review of Local Emergency Planning Committee (LEPC) Referral to Wisconsin Emergency Management (WEM) form:** No questions were asked about the form.
12. **Grant Funding**
 - a. **Emergency Planning and Community Right to Know Act (EPCRA)**
This grant was awarded and reimbursement will come in the new future.
 - b. **Computer and Hazardous Equipment Grant (CHEG)**
Emergency Management applied for and received funding for the Computer and Hazardous Equipment grant for \$10,000 which will be used to update our Hazardous Response equipment and to add some computers for the Emergency Operations Call Center.
13. **Subcommittee Report Out**
 - a. **Tier II Review Committee:** Nothing new.
 - b. **Off-Site Plan Committee:** Last plan reviewed was Wal-Mart’s Plan
14. **Update on Hazmat Team**
 - a. **Review of Agreement with Dodge County** – The agreement is currently being reviewed by Dodge County’s Corporation Counsel. Once it is done it will go before the County Board.
15. **Training & Conferences**
 - a. **WEMA (Wisconsin Emergency Managers Association) Conference September 2025** – Tracy Neuhauser gives updates on the training and

networking achieved at the WEMA conference.

- b. W-237 Wisconsin Staging Area Manager Concepts & Operations Training – October 2025** – Tracy Neuhauser updates that this class was held at the Fort Atkinson Police Department and was well attended. It gave attendees the information they needed to handle staging during an emergency.
16. **Set Time/Date of next meeting:** February 18, 2026, at 1:00 pm.

Meeting adjourns at 1:30 pm.

(V) – appeared via video on Teams